

UNITED STATES

Robyn L. Moberly, Judge
335 Birch Bayh Federal Building
and United States Courthouse
46 East Ohio Street
Indianapolis, IN 46204



BANKRUPTCY COURT

(317) 229-3880
Robyn_Moberly@insb.uscourts.gov

NOTICE OF JUDGE MOBERLY'S COURTROOM PROCEDURES

FOR RETURN TO IN-PERSON HEARINGS

(REVISED APRIL 2022)

The Birch Bayh Courthouse and Federal Building is open to the public. Currently, the Bankruptcy Courts are holding both telephonic and video hearings. Judge Moberly's chambers currently is available to hold any hearings, evidentiary or not, in person. All hearings and trials set in Judge Moberly's court, other than omnibus chapter 13 hearings set on Tuesdays and all pre-trial conferences in adversary proceedings, will be held in person in Courtroom #329, subject to objection as set forth below.

Objection to In Person Hearing and Request to Appear by Videoconference

Parties with in-person hearings may request to appear by Zoom.gov videoconference or by telephone by contacting Judge Moberly's courtroom deputy, Michelle Dole (michelle_j_dole@insb.uscourts.gov or 317-229-3887) **no later than three (3) business days before the scheduled hearing.** If the request is approved, the Courtroom Deputy will add to the case docket a docket entry which indicates that the hearing has been changed to a Zoom / telephonic hearing and includes the pertinent link and call-in information. Please be aware that only e-filers will get notice of this docket entry. **The party requesting the videoconference will be responsible for relaying the link and call-in information to all participants who are not e-filers.** Hybrid hearings (some participants in person and others by video) can be held with three (3) business days' notice to the courtroom deputy.

To present documentary evidence in a hearing or a trial held either telephonically or by videoconference, a party is required to follow the procedures outlined in General Order 20-0004. In addition, an attorney or pro se litigant wishing to submit and introduce exhibits during a zoom or telephonic hearing must email pre-marked exhibits with the case name and number in the subject line to Judge Moberly's Courtroom Deputy and Law Clerk no later than 24 hours in advance of the hearing date and time. No exceptions will be allowed. If you have questions about how to transmit evidence to the court in advance of a hearing, you may contact the Judge's Courtroom Deputy, Michelle Dole, phone number 317-229-3887.

Omnibus Chapter 13 Hearings and Pre Trial Conferences in Adversary Proceedings

Judge Moberly's omnibus chapter 13 hearings on Tuesdays and all pre trial conferences in adversary proceedings will be held by videoconference via Zoomgov.com. Parties shall use the procedures in place for such hearings. Those established procedures advise that you consult Judge Moberly's calendar posted on both the court's website (www.insb.uscourts.gov) and CHAP mobile (downloadable app) to confirm if your hearing is in person or by Zoom and for information necessary to join the hearing. The Zoom meeting ID and/or password can be obtained from the latest hearing notice. Please be present and signed into the Zoom app no later than 10 minutes before your matter is scheduled to begin. If the hearing is by video, you will be directed to mute your microphone and turn off your video until the Courtroom Deputy directs you otherwise.

As always, please review each judge's Communications on the court's website as the situation is fluid and each judge will have their own courtroom procedures.

Questions about these procedures? Contact Pat Marshall, Judge Moberly's law clerk, at 317-229-3882 or Michelle Dole, Judge Moberly's courtroom deputy, at 317-229-3887.