

## UNITED STATES

Jeffrey J. Graham, Judge  
Birch Bayh Federal Building  
and United States Courthouse  
46 East Ohio Street, Room 317  
Indianapolis, IN 46204



## BANKRUPTCY COURT

(317) 229-3870

### NOTICE TO THOSE APPEARING BEFORE JUDGE JEFFREY J. GRAHAM-JULY 2, 2020

While the Southern District of Indiana is reopening its courthouses on July 6, 2020, all hearings before Judge Graham will continue to be held remotely—by either telephone or video conference—regardless of any conflicting court notice or minute entry. Even when the court eventually resumes in-person hearings, they will likely be the exception and not the norm. **Before traveling to the courthouse, parties are encouraged to contact the chambers to verify the hearing location.**

If a hearing notice, notice of videoconference, or agenda provides a call-in number, please use that number. Otherwise, parties may participate in hearings before Judge Graham by using the following call-in information.

Call-in number: (877) 848-7030, Access code: 8891756

Any attorney wishing to submit and introduce exhibits during a telephonic hearing should take the following steps. First, email Heather Heiser-Davis for Indianapolis cases ([heather\\_heiser-davis@insb.uscourts.gov](mailto:heather_heiser-davis@insb.uscourts.gov)) or Jenni Hobgood for Terre Haute cases ([jennifer\\_hobgood@insb.uscourts.gov](mailto:jennifer_hobgood@insb.uscourts.gov)) to inform them that you intend to submit an exhibit. Second, email that exhibit in PDF form, with the case name and number in the subject line, to the appropriate Courtroom Deputy and any party participating in the hearing.

If a party believes that evidence by testimony will be presented, please contact chambers in advance of the hearing. The Court may continue that hearing, conduct the hearing by videoconference or temporarily allow parties to call witnesses and to do direct and cross examination of witnesses telephonically. However, pre-approval of the calling of such witness(es) is required.

Any party appearing via telephone or videoconference must call in from a quiet location, not use speakerphone, and mute his or her phone when not speaking. Those participating in a remotely held proceedings are further reminded of the general prohibition against photographing, recording, and rebroadcasting of court proceedings. Violation of these prohibitions may result in sanctions, including removal of court issued media credentials, restricted entry to future hearings, denial of entry to future hearings, or any other sanctions deemed necessary by the Court.