

Slide 1

Text Captions: Appearance (Existing Party)

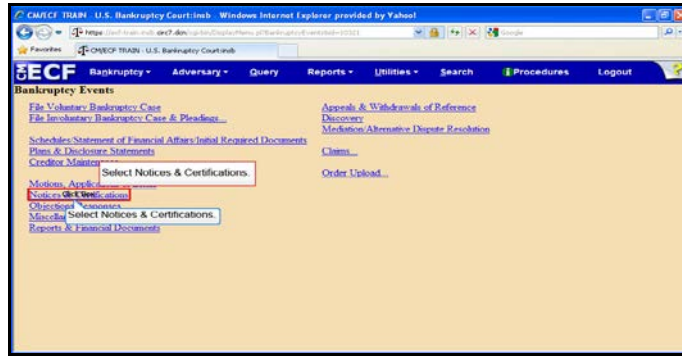
Module 2 of 12



Slide 2

Text Captions: Select Bankruptcy.

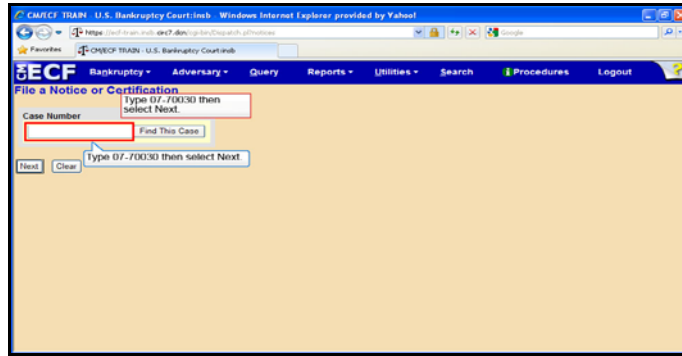
Select Bankruptcy.



Slide 3

Text Captions: Select Notices & Certifications.

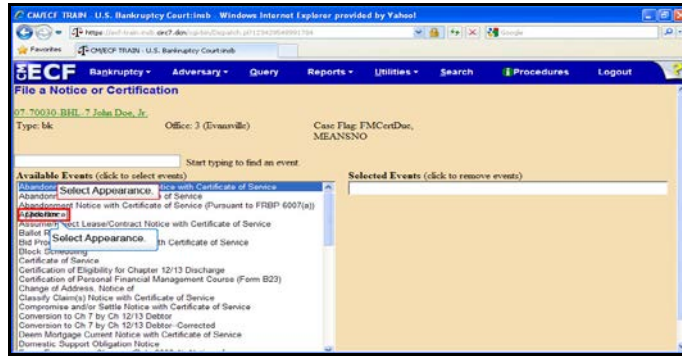
Select Notices & Certifications.



Slide 4

Text Captions: Type 07-70030 then select Next.

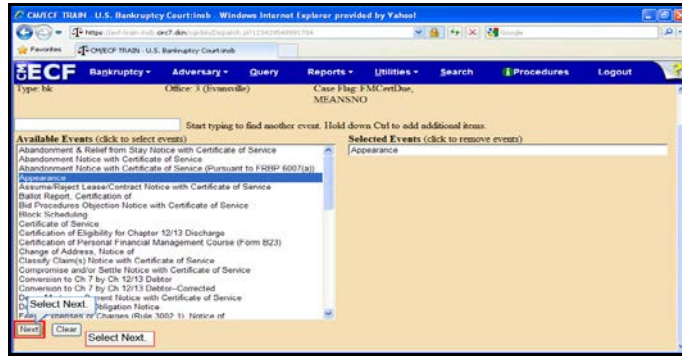
Type 07-70030 then select Next.



Slide 5

Text Captions: Select Appearance.

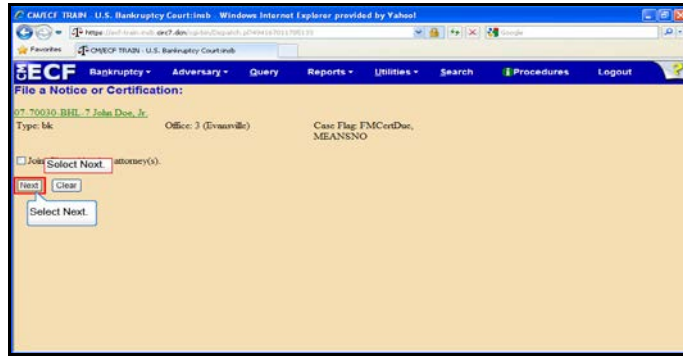
Select Appearance.



Slide 6

Text Captions: Select Next.

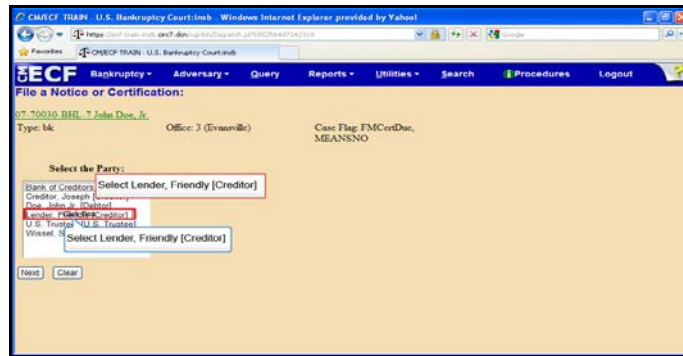
Select Next.



Slide 7

Text Captions: Select Next.

Select Next.

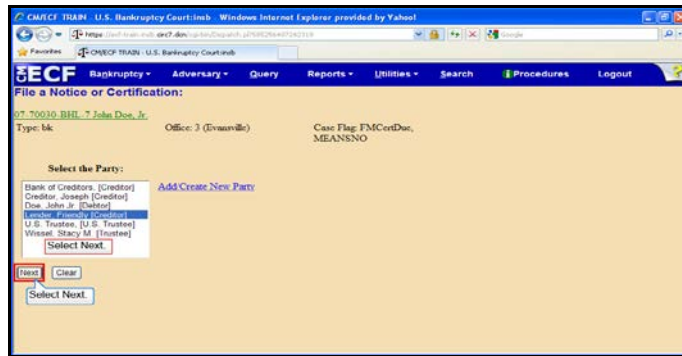


Slide 8

Text Captions: Select Lender, Friendly [Creditor]

Select Lender, Friendly [Creditor]





Slide 9

Text Captions: Select Next.

Select Next.



Slide 10

Text Captions: Click the check box.

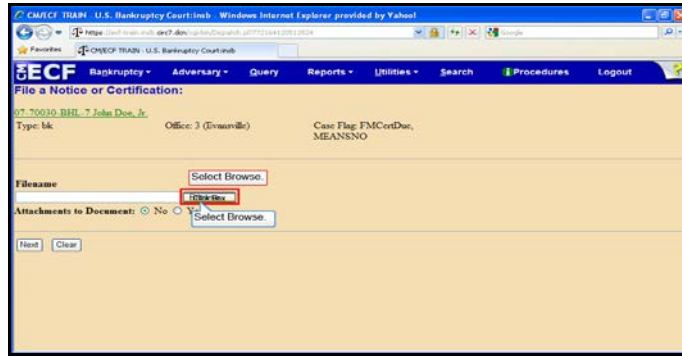
Click the check box.



Slide 11

Text Captions: Select Next.

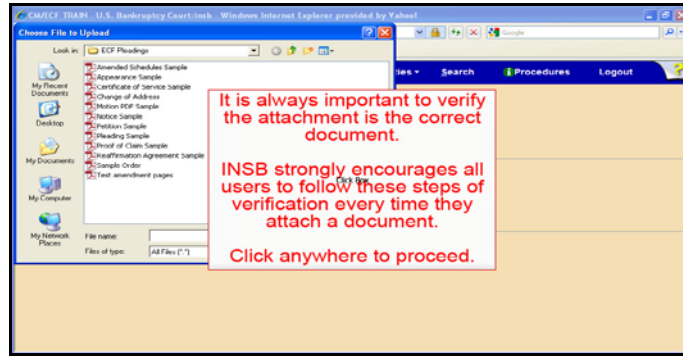
Select Next.



Slide 12

Text Captions: Select Browse.

Select Browse.

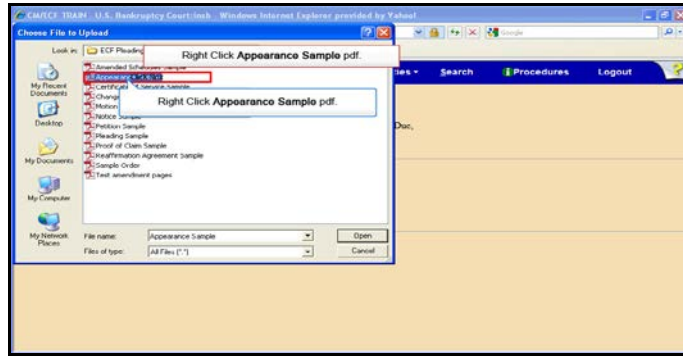


Slide 13

Text Captions: It is always important to verify the attachment is the correct document.

INSB strongly encourages all users to follow these steps of verification every time they attach a document.

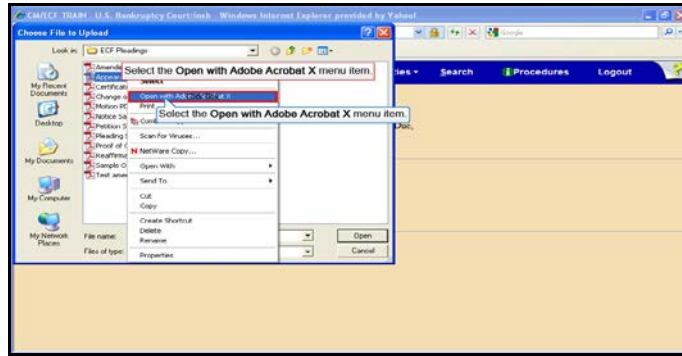
Click anywhere to proceed.



Slide 14

Text Captions: Right Click Appearance Sample pdf.

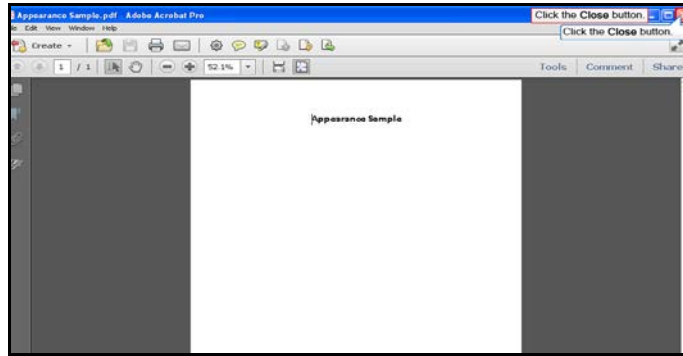
Right Click Appearance Sample pdf.



Slide 15

Text Captions: Select the Open with Adobe Acrobat X menu item.

Select the Open with Adobe Acrobat X menu item.

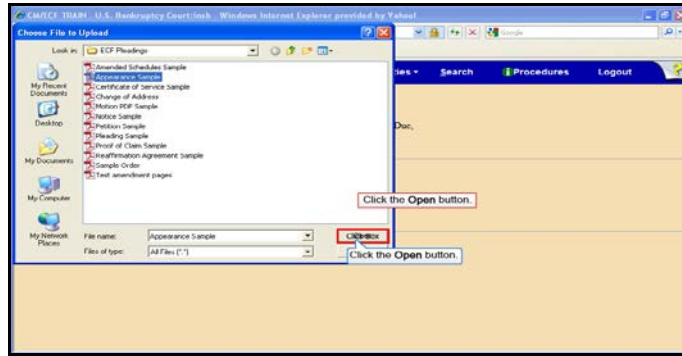


Slide 16

Text Captions: Click the Close button.

Click the Close button.

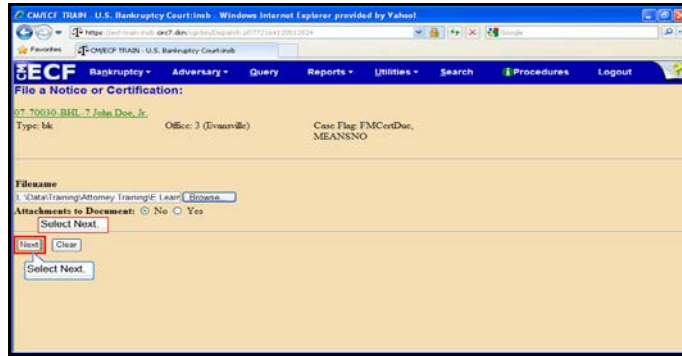




Slide 17

Text Captions: Click the Open button.

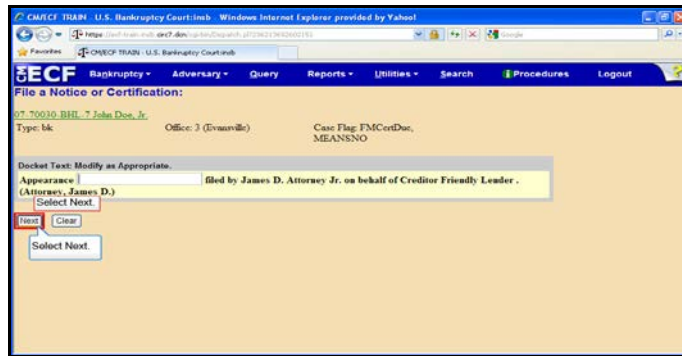
Click the Open button.



Slide 18

Text Captions: Select Next.

Select Next.



Slide 19

Text Captions: Select Next.

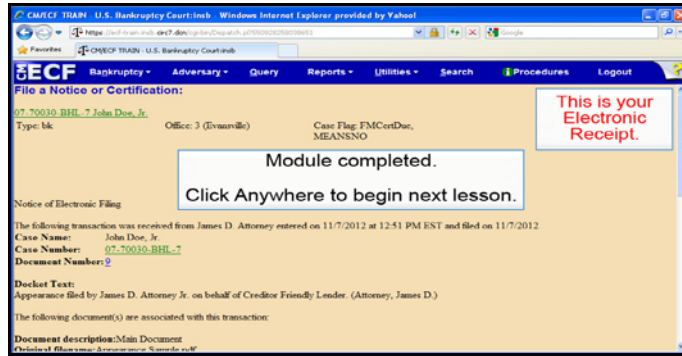
Select Next.



Slide 20

Text Captions: Select Next.

Select Next.



Slide 21

Text Captions: Module completed.

Click Anywhere to begin next lesson.

This is your

Electronic Receipt.