

Slide 1

Text Captions: Answer to Adversary Complaint

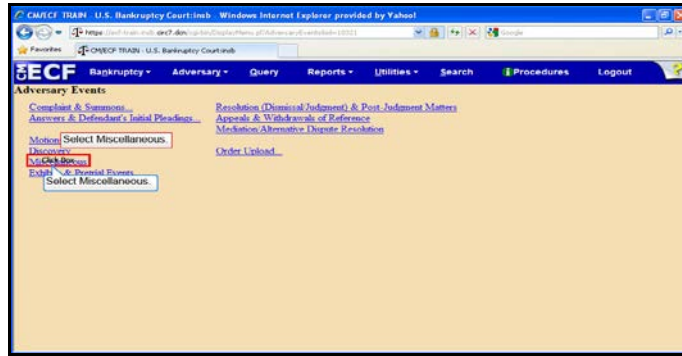
Module 7 of 12



Slide 2

Text Captions: Select Adversary.

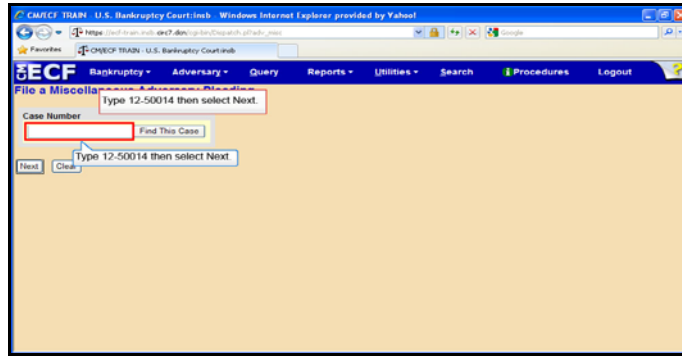
Select Adversary.



Slide 3

Text Captions: Select Miscellaneous.

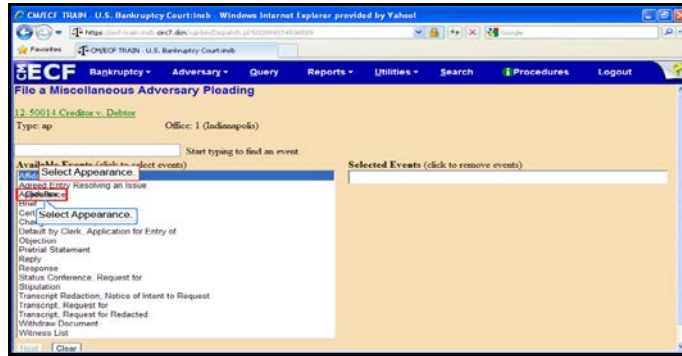
Select Miscellaneous.



Slide 4

Text Captions: Type 12-50014 then select Next.

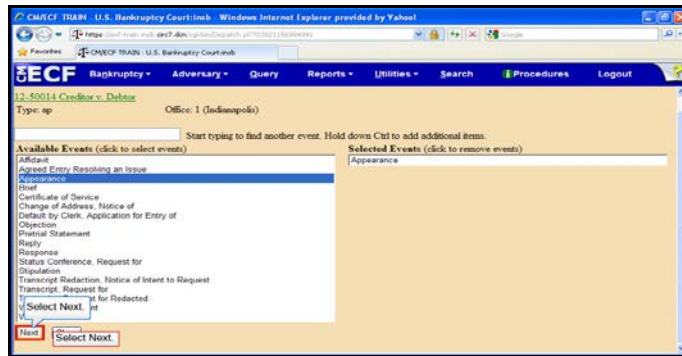
Type 12-50014 then select Next.



Slide 5

Text Captions: Select Appearance.

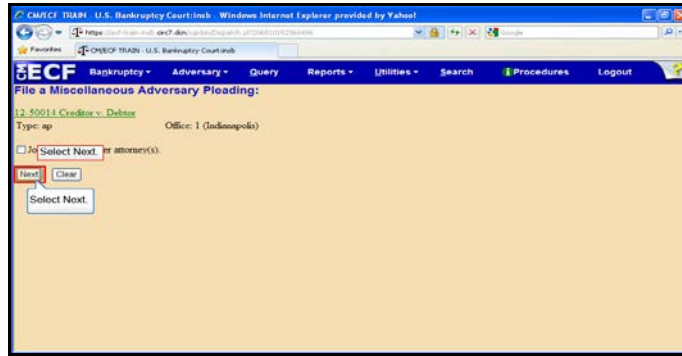
Select Appearance.



Slide 6

Text Captions: Select Next.

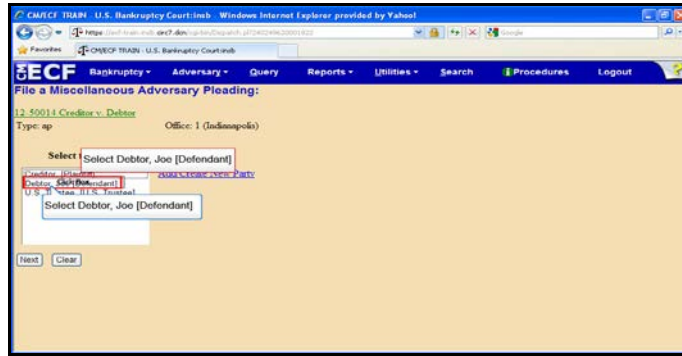
Select Next.



Slide 7

Text Captions: Select Next.

Select Next.

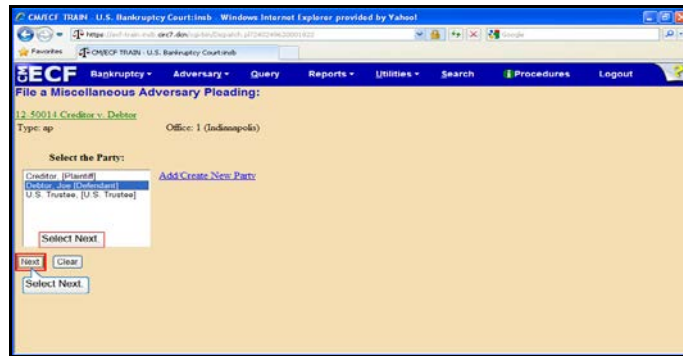


Slide 8

Text Captions: Select Debtor, Joe [Defendant]

Select Debtor, Joe [Defendant]

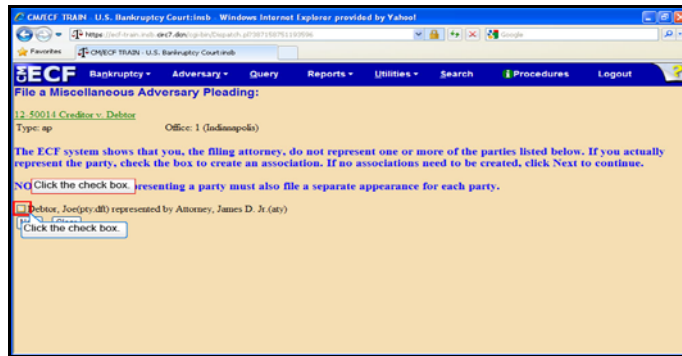




Slide 9

Text Captions: Select Next.

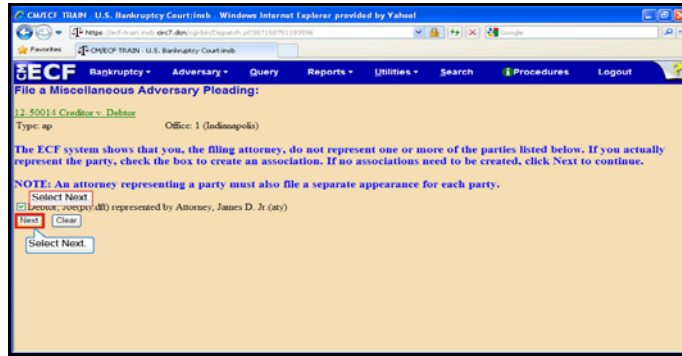
Select Next.



Slide 10

Text Captions: Click the check box.

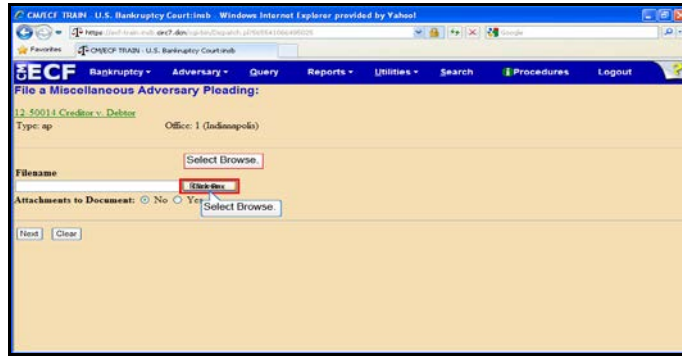
Click the check box.



Slide 11

Text Captions: Select Next.

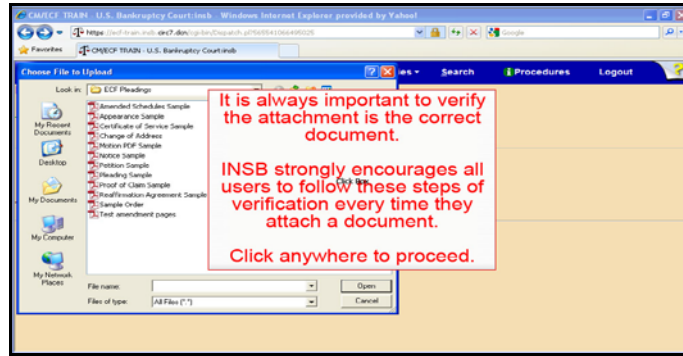
Select Next.



Slide 12

Text Captions: Select Browse.

Select Browse.

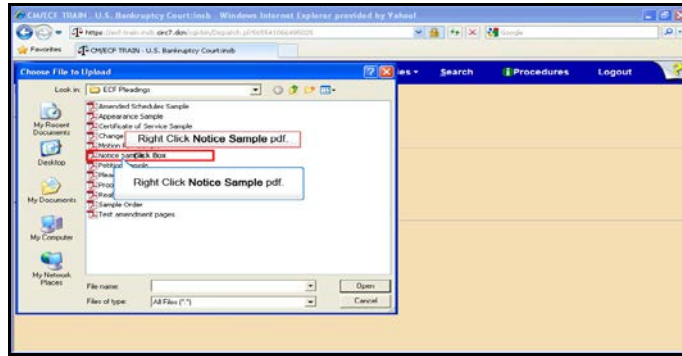


Slide 13

Text Captions: It is always important to verify the attachment is the correct document.

INSB strongly encourages all users to follow these steps of verification every time they attach a document.

Click anywhere to proceed.

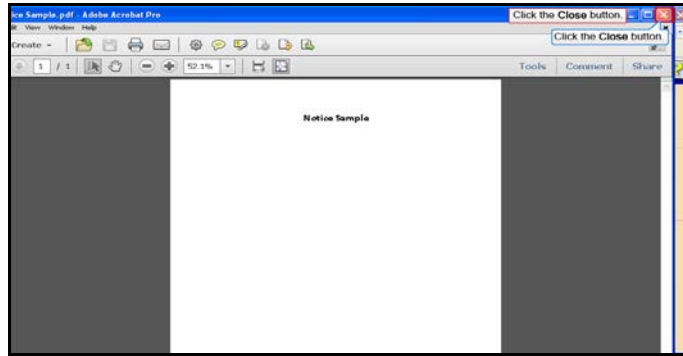


Slide 14

Text Captions: Right Click Notice Sample.pdf.

Right Click Notice Sample.pdf.



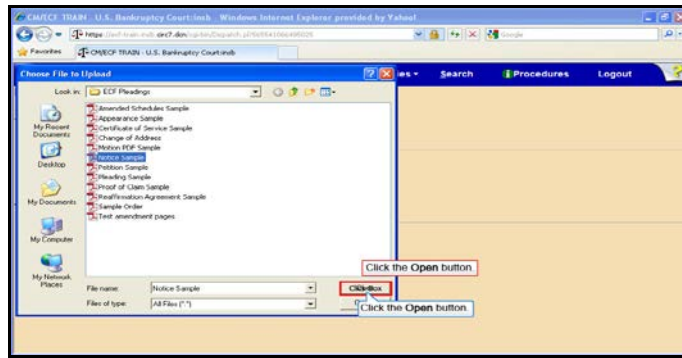


Slide 16

Text Captions: Click the Close button.

Click the Close button.

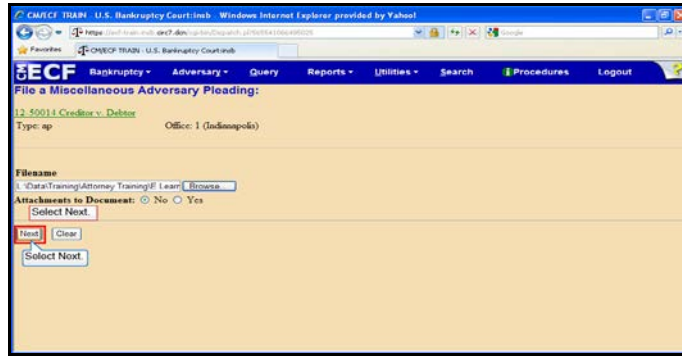




Slide 17

Text Captions: Click the Open button.

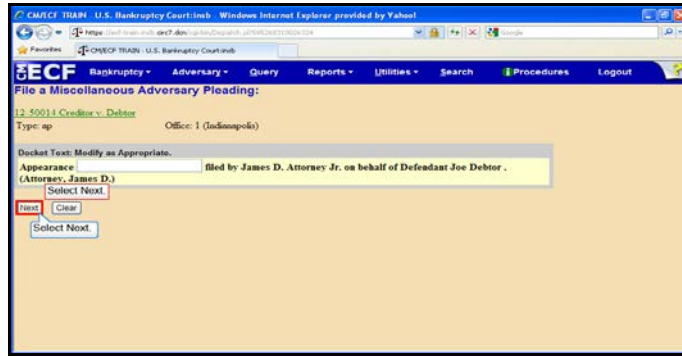
Click the Open button.



Slide 18

Text Captions: Select Next.

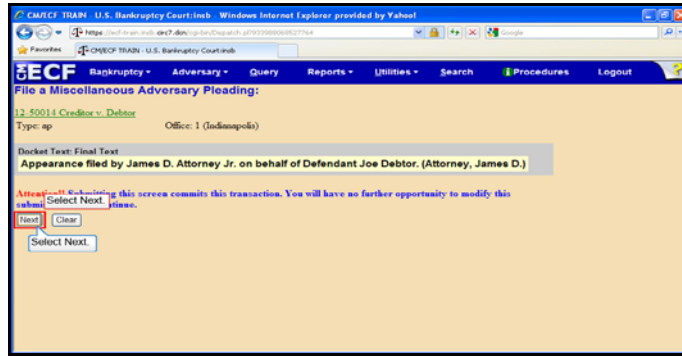
Select Next.



Slide 19

Text Captions: Select Next.

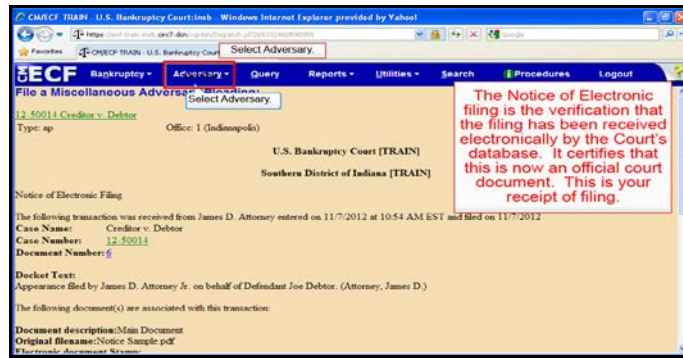
Select Next.



Slide 20

Text Captions: Select Next.

Select Next.

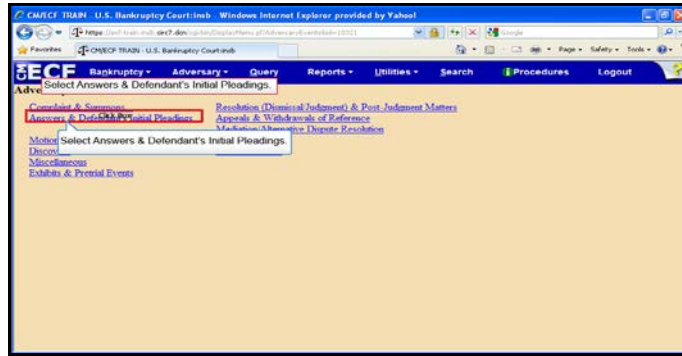


Slide 21

Text Captions: Select Adversary.

The Notice of Electronic filing is the verification that the filing has been received electronically by the Court's database. It certifies that this is now an official court document. This is your receipt of filing.

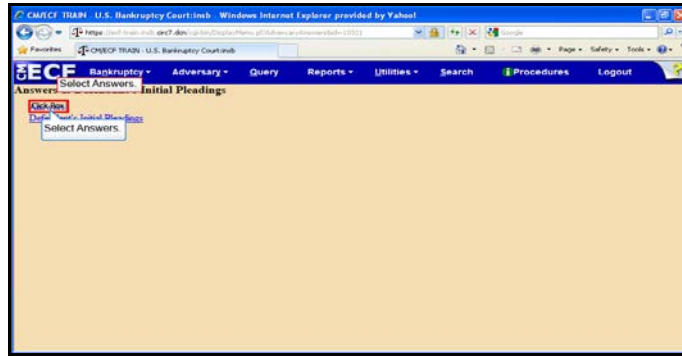
Select Adversary.



Slide 22

Text Captions: Select Answers & Defendant's Initial Pleadings.

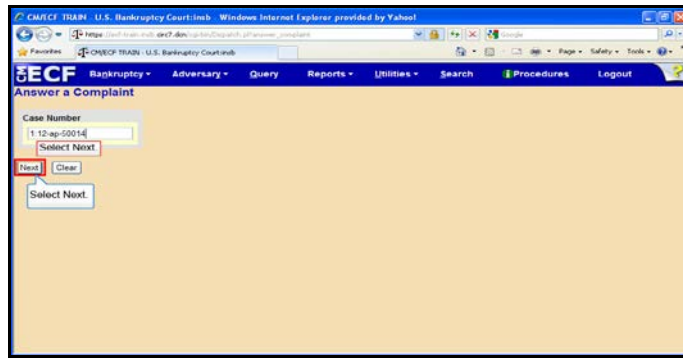
Select Answers & Defendant's Initial Pleadings.



Slide 23

Text Captions: Select Answers.

Select Answers.

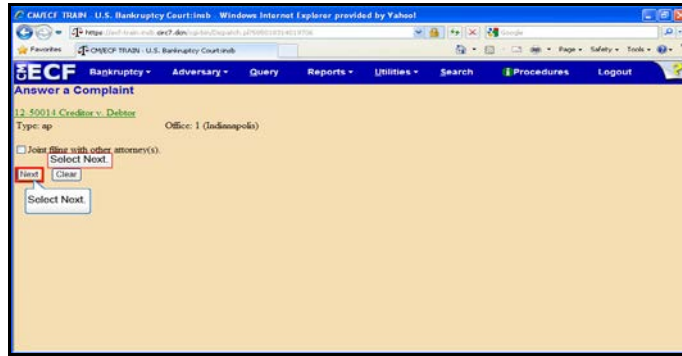


Slide 24

Text Captions: Select Next.

Select Next.

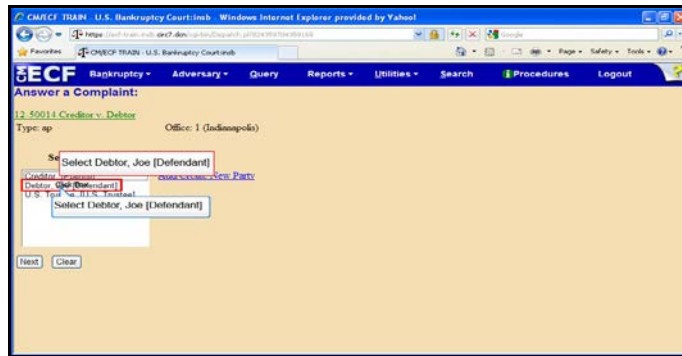




Slide 25

Text Captions: Select Next.

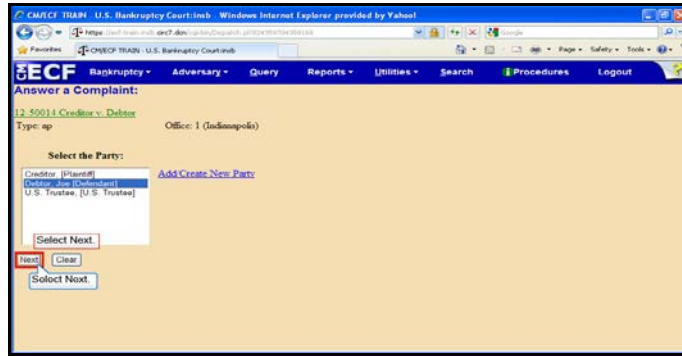
Select Next.



Slide 26

Text Captions: Select Debtor, Joe [Defendant]

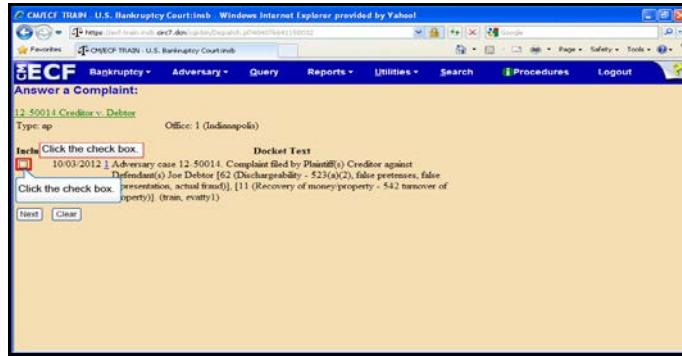
Select Debtor, Joe [Defendant]



Slide 27

Text Captions: Select Next.

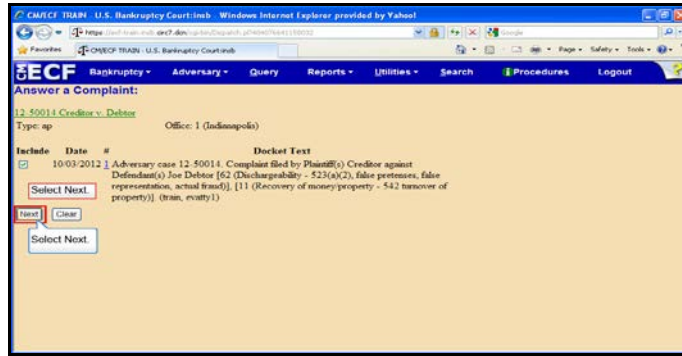
Select Next.



Slide 28

Text Captions: Click the check box.

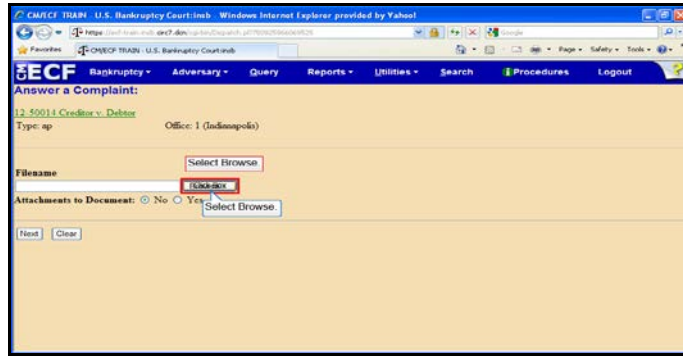
Click the check box.



Slide 29

Text Captions: Select Next.

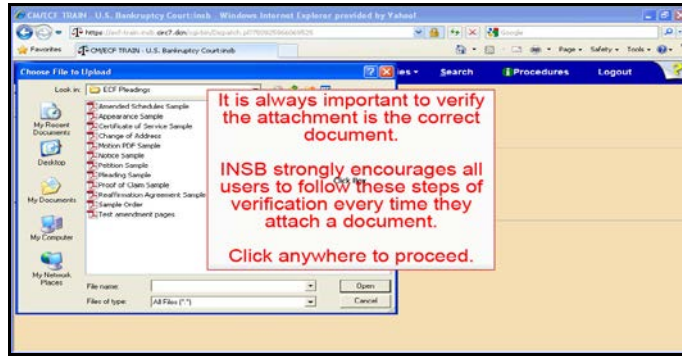
Select Next.



Slide 30

Text Captions: Select Browse.

Select Browse.

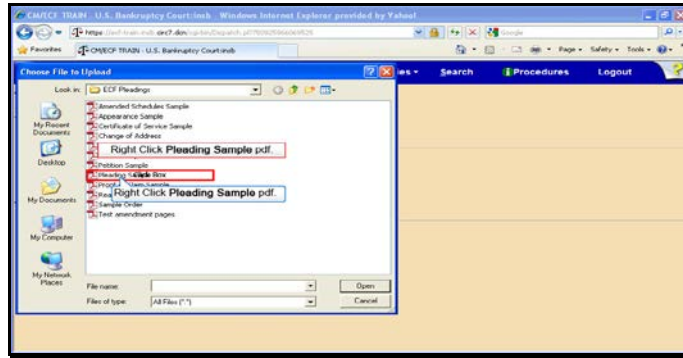


Slide 31

Text Captions: It is always important to verify the attachment is the correct document.

INSB strongly encourages all users to follow these steps of verification every time they attach a document.

Click anywhere to proceed.

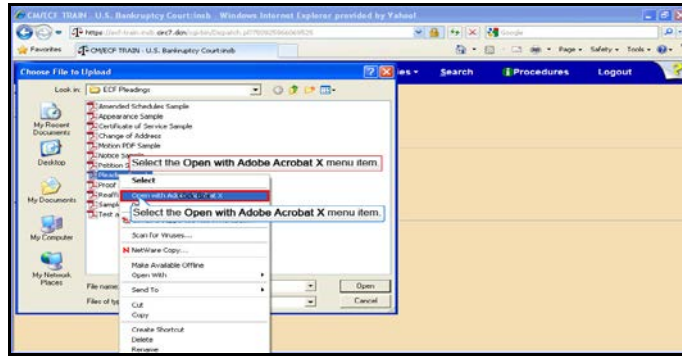


Slide 32

Text Captions: Right Click Pleading Sample pdf.

Right Click Pleading Sample pdf.

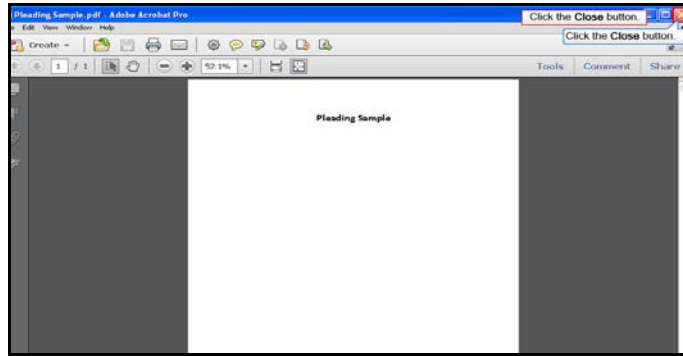




Slide 33

Text Captions: Select the Open with Adobe Acrobat X menu item.

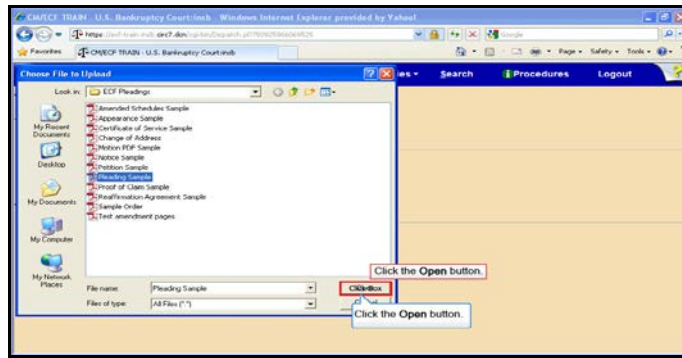
Select the Open with Adobe Acrobat X menu item.



Slide 34

Text Captions: Click the Close button.

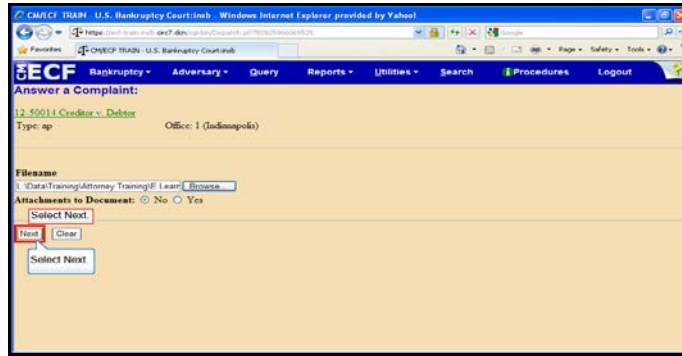
Click the Close button.



Slide 35

Text Captions: Click the Open button.

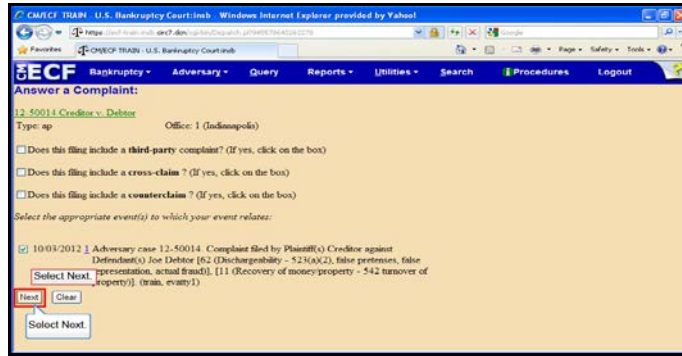
Click the Open button.



Slide 36

Text Captions: Select Next.

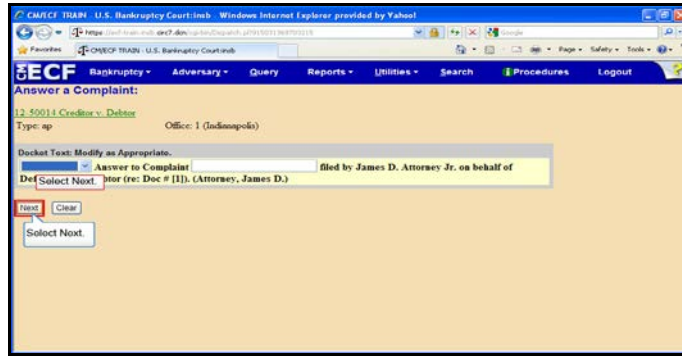
Select Next.



Slide 37

Text Captions: Select Next.

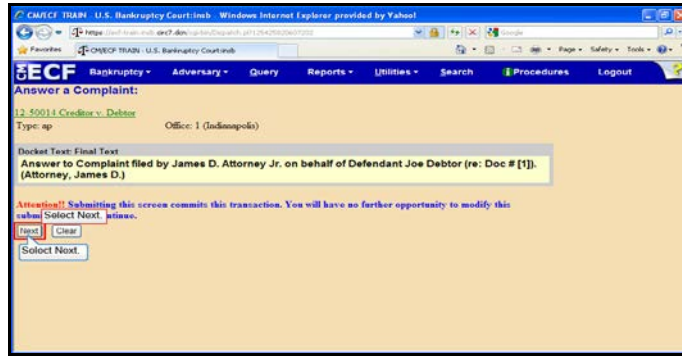
Select Next.



Slide 38

Text Captions: Select Next.

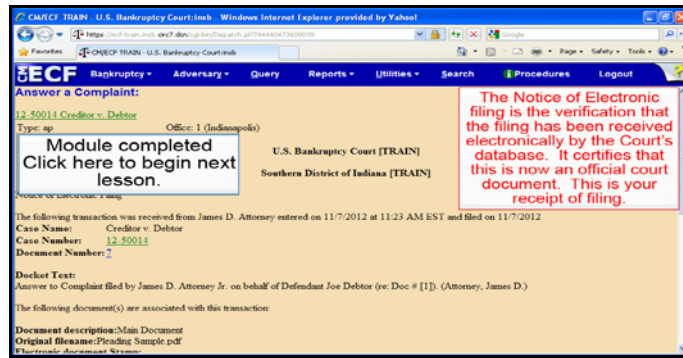
Select Next.



Slide 39

Text Captions: Select Next.

Select Next.



Slide 40

Text Captions: Module completed

Click here to begin next lesson.

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