

UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF INDIANA

**ASSISTANCE NEEDED -
ADVISORY COMMITTEE TO REVIEW STRUCTURE
OF COURT'S PROCEDURES MANUAL**

Some years ago, the Court formed an advisory committee of attorneys and support staff to review ECF events and organize them into the structure that currently exists. Thereafter, Clerk's office staff began creating the Procedures Manual, whose organization follows the ECF event "tree".

The Procedures Manual has expanded significantly since it was first launched, and Clerk staff believes a review of its structure would be appropriate. Is the structure easy for users to understand? Is information located where it would be expected?

An Advisory Committee of external customers is being formed to provide input on the Manual's structure. Meetings of this Advisory Committee will begin early in 2015. Members can participate either in phone or in person. Meeting times and dates will be set by the Advisory Committee once it is formed but are not expected to occur more than twice per month and last no more than an hour and a half. The Committee's work should be concluded in a few months.

Any user of the Procedures Manual is invited to participate on the Advisory Committee. Attorneys, support staff, and even limited users are welcome. As with other such committees, every effort will be made to ensure representation of all types of practice and Court divisions.

If you would like to volunteer for this advisory committee please send a note to Local_Rules_Comments@insb.uscourts.gov on or before January 9, 2015.

December 22, 2014

/s/ Kevin P. Dempsey
Clerk