

Slide 1 Text Captions: Order Upload

Module 5 of 8



Slide 2 Text Captions: Select Bankruptcy. Select Bankruptcy.

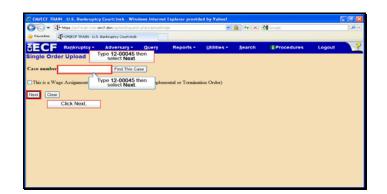
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Slide 7 Text Captions: Select Next. Select Next.



Text Captions: Click here to scroll down.

Select the appropriate event to which your event relates.

Click here to scroll down.



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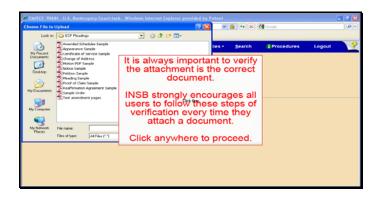
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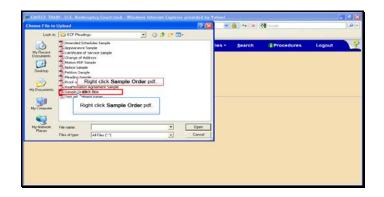
Slide 12 Text Captions: Select Browse. Select Browse.



Text Captions: It is always important to verify the attachment is the correct document.

INSB strongly encourages all users to follow these steps of verification every time they attach a document.

Click anywhere to proceed.



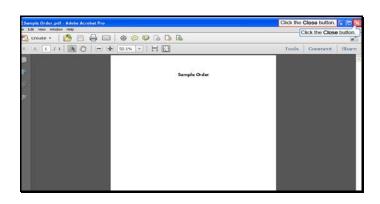
Text Captions: Right click Sample Order pdf.

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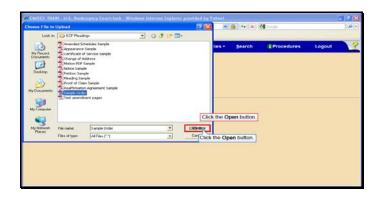
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Text Captions: Click the Close button.

Click the Close button.

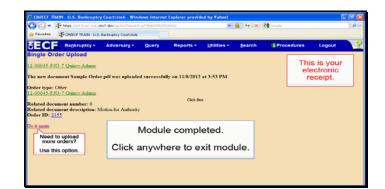


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Slide 18 Text Captions: Select Next. Select Next.



Slide 19 Text Captions: Module completed.

Click anywhere to exit module. Need to upload more orders?

Use this option.

This is your electronic receipt.