

Slide 1

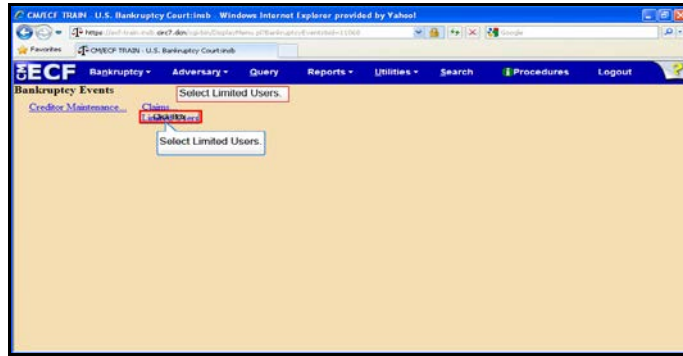
Text Captions: Notice of Payment Change



Slide 2

Text Captions: Select Bankruptcy.

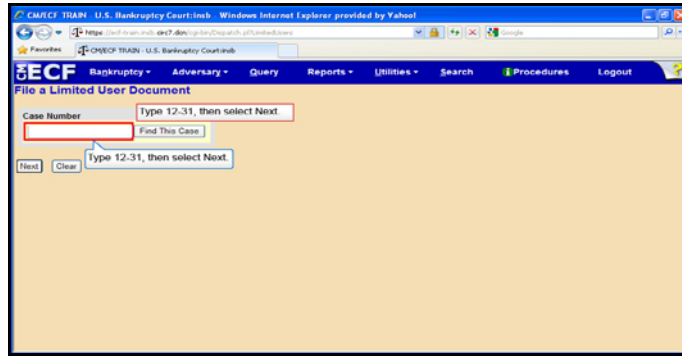
Select Bankruptcy.



Slide 3

Text Captions: Select Limited Users.

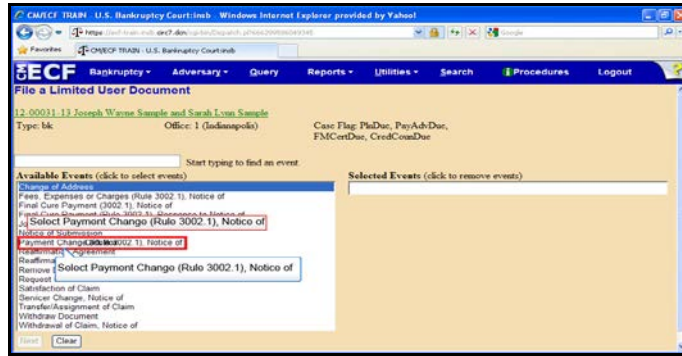
Select Limited Users.



Slide 4

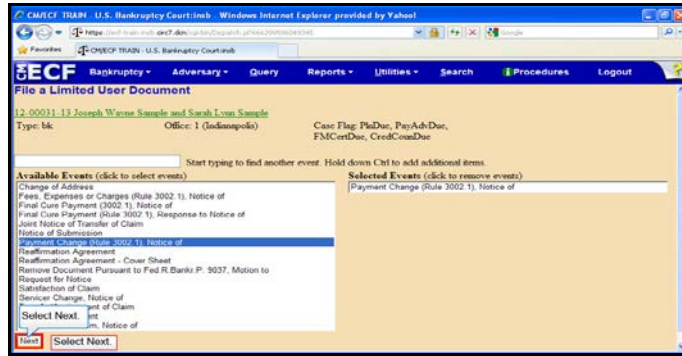
Text Captions: Type 12-31, then select Next.

Type 12-31, then select Next.



Slide 5

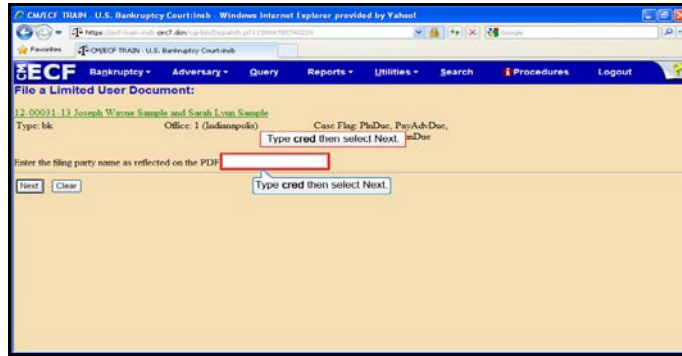
Text Captions: Select Payment Change (Rule 3002.1), Notice of
Select Payment Change (Rule 3002.1), Notice of



Slide 6

Text Captions: Select Next.

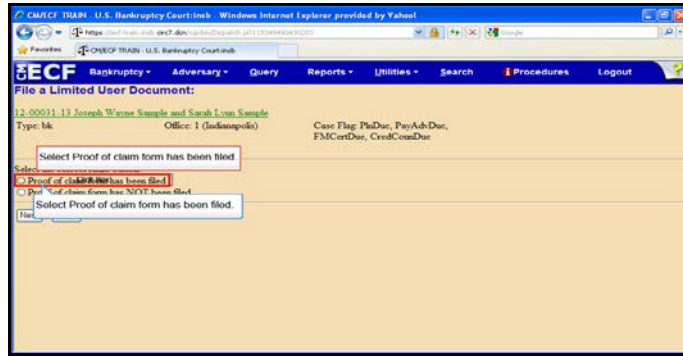
Select Next.



Slide 7

Text Captions: Type cred then select Next.

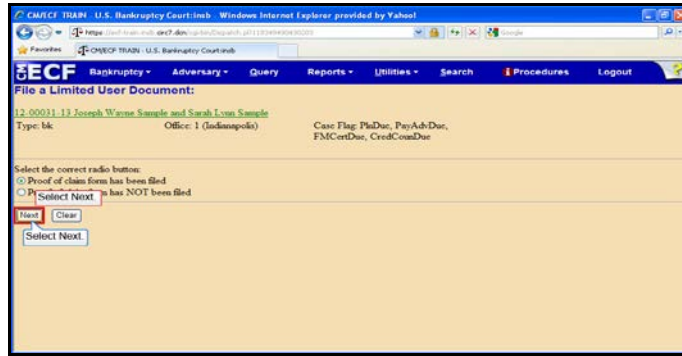
Type cred then select Next.



Slide 8

Text Captions: Select Proof of claim form has been filed.

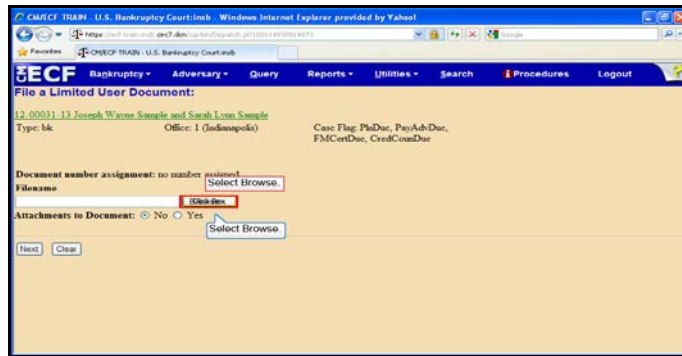
Select Proof of claim form has been filed.



Slide 9

Text Captions: Select Next.

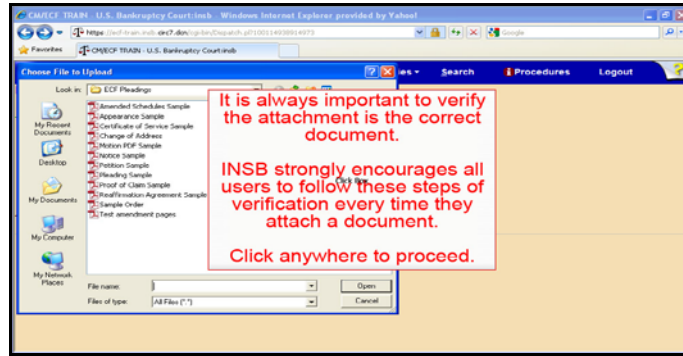
Select Next.



Slide 10

Text Captions: Select Browse.

Select Browse.

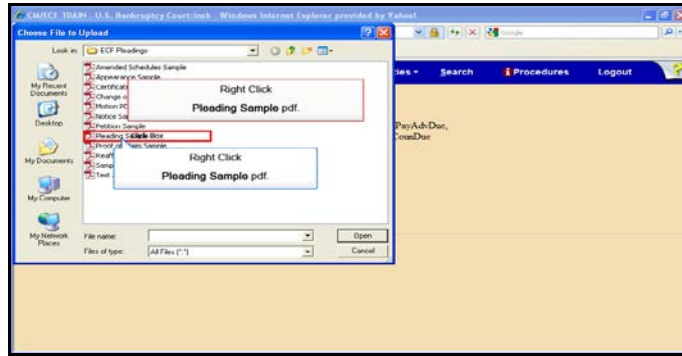


Slide 11

Text Captions: It is always important to verify the attachment is the correct document.

INSB strongly encourages all users to follow these steps of verification every time they attach a document.

Click anywhere to proceed.



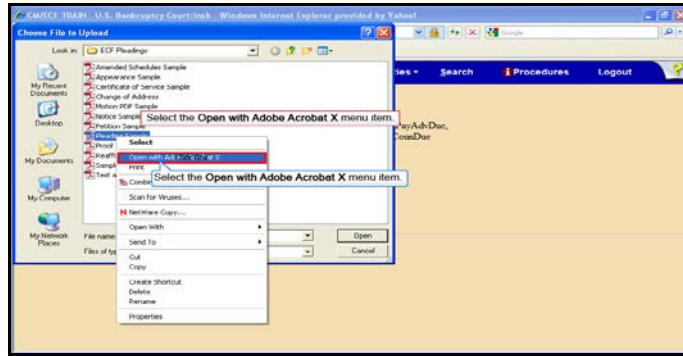
Slide 12

Text Captions: Right Click

Pleading Sample.pdf.

Right Click

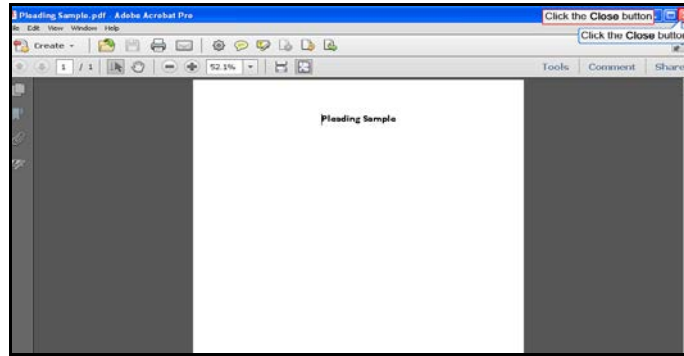
Pleading Sample.pdf.



Slide 13

Text Captions: Select the Open with Adobe Acrobat X menu item.

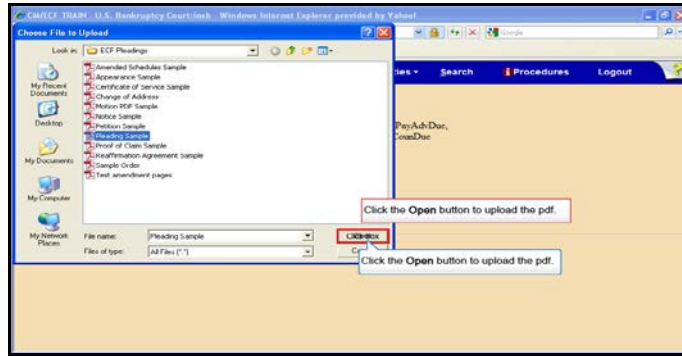
Select the Open with Adobe Acrobat X menu item.



Slide 14

Text Captions: Click the Close button

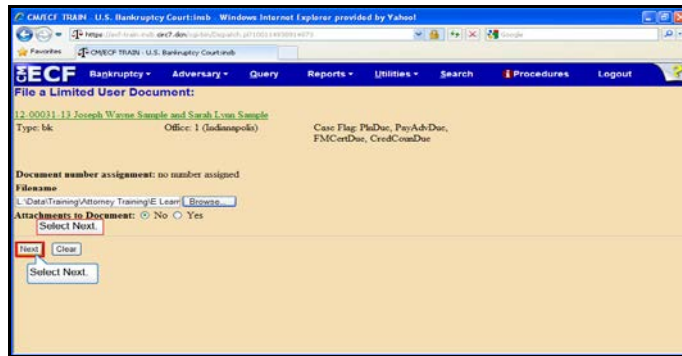
Click the Close button



Slide 15

Text Captions: Click the Open button to upload the pdf.

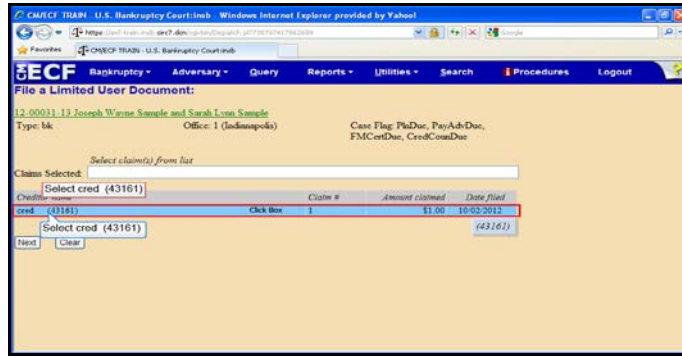
Click the Open button to upload the pdf.



Slide 16

Text Captions: Select Next.

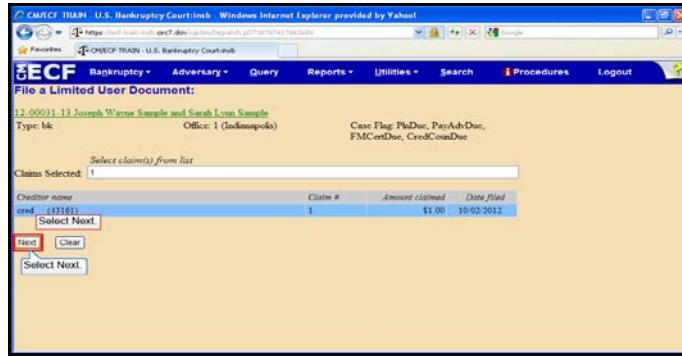
Select Next.



Slide 17

Text Captions: Select cred (43161)

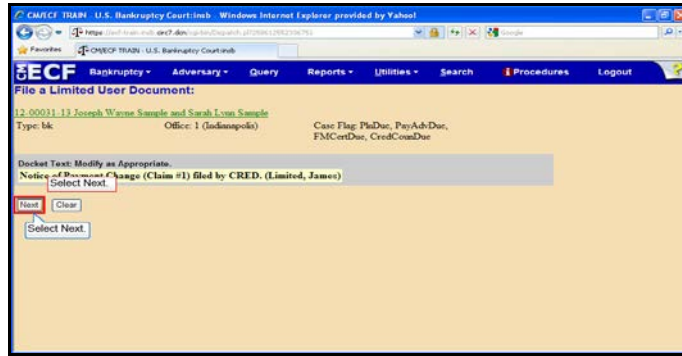
Select cred (43161)



Slide 18

Text Captions: Select Next.

Select Next.



Slide 19

Text Captions: Select Next.

Select Next.



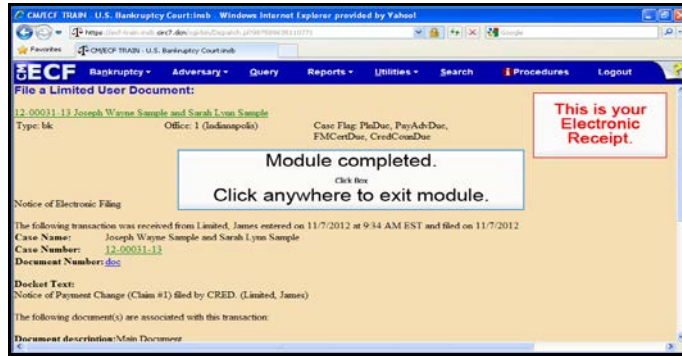
Slide 20

Text Captions: Select Next.

Warning

No modifications can be made once you select Next.

Select Next.



Slide 21

Text Captions: Module completed.

Click anywhere to exit module.

This is your Electronic Receipt.